

**NJCEA EXECUTIVE MEETING
MINUTES
WEDNESDAY NOVEMBER 10, 2004**

The committee was brought to order and the meeting began at 1:30 pm. The minutes from the last general meeting were presented. Membership list was distributed to members present. Treasurer report from southern region was distributed. Question was raised; should treasuries be combined into one? Lou asked Dennis to look into Shop Rite donation for plaques. A decision was made that there would be no elections until spring. Recording secretary appointed as per constitution, as were treasurer, Bob LaGrutta, with Lou as backup, and Kathy Walsh corresponding secretary with Penny Berringer as backup.

Meeting Dates and locations were established. Meeting dates are as follows: Executive meetings; Tuesday, December 14, Wednesday, February 16, and Wednesday, April 20. General membership meetings were scheduled for January 19, 2004, March 8, 2004, and May 24, 2004. The next general membership meeting is Wednesday, January 19th at DeVry Institute.

The scholarship committee met in a separate session to discuss scholarship formats and criteria. They reported to the group that they decided that the scholarship program would continue as per the program booklet with the exception of the ASVAP Test requirement, #3 and #4 in the scholarship criteria, which were dropped.

A donation will be coming from Shop Rite for the student plaques. And worksite safety and health evaluation guide was distributed and discussed. Several members said they are planning to meet with Michael Klavon on November 18.

Old business: Victoria suggested the organization obtain a professional development provider number and advertise that professional development hours will be awarded for attendance at general membership meetings.

New business: Lou suggested the need to establish a web site. Frank and Joe will contact web site designer and report back to committee. The rest of new business was tabled. The meeting was adjourned by Lou at 4:10 PM.